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November 14, 2019

## Dear Parent:

Centennial Christian School has a responsibility to establish expectations of student conduct, and believes that the responsibility for creating a safe, caring and orderly learning environment must be shared among students, staff and parents. To support these aims, Centennial Christian School has established both a Code of Conduct for Students and a Threat Assessment Protocol.

School staffs are responsible for consistently supporting and applying the School's Codes of Conduct. This involves actively teaching and encouraging the positive expectations we hold for all students.

Centennial Christian School is dedicated to the creation and maintenance of school environments where all students, parents, staff, and visitors feel safe. In keeping with this commitment, we have also established a protocol for dealing with threats to members of the school community, and/or school facilities. When knowledge of a significant threat is made, the school's Violence Threat/Risk Assessment Team will complete a threat assessment. The purpose of the threat assessment is to:

- 1. Determine if the threat is widespread and/or needs specialized intervention
- 2. Ensure the safety of the individual(s) who has been threatened
- 3. Determine the best way to support the high-risk student who has made the threat so his/her behaviour does not become hurtful or destructive
- 4. Act in a timely and fair manner as set out in the procedure for Codes of Conduct.

There are situations when a child or youth shares with a parent/guardian information concerning a student in their school who is behaving in a threatening manner. As important members of our school community, you are encouraged to share such information with a staff member at school. Should you be invited to attend a meeting to discuss safety concerns regarding your child, please be assured that the goal of this meeting is to primarily ensure safety.

With your assistance, we will ensure that each student in our school is safe, so we can create the most positive learning environments for all students.

Sincerely,

Edgar Veldman, Principal, Centennial Christian