



**Centennial  
Christian School**  
HEAD • HEART • HANDS

**2023/2024**

## **High School Handbook**

3608 Sparks Street  
Terrace, BC  
Canada V8G 2V6  
250-635-6173  
[www.centennialchristian.ca](http://www.centennialchristian.ca)  
[office@centennialchristian.ca](mailto:office@centennialchristian.ca)

Principal: Mr. Edgar Veldman  
Assistant Principal: Mrs. Ella Ringma

## Table of Contents

1. To Centennial Christian High School Students and Parents .....	3
2. History and Purpose.....	4
3. Goals for Centennial Christian School.....	5
4. Student Responsibilities.....	7
5. Time Table .....	10
6. Staff for Grades 8-12.....	11
7. Courses – General Requirements.....	11
9. Correspondence/Online Courses .....	14
10. Student Lockers.....	14
12. Extra Curricular Activities Policy.....	18
13. Attendance and Late Policy .....	19
14. Study Hall (Homework Club) .....	20
15. Student Scholarships.....	20
16. Plagiarism and Cheating.....	23
17. Core Values .....	22
Tentative 2023/2024 School Calendar .....	25

# 1. To Centennial Christian High School Students and Parents

September 5, 2023

Greetings to Students,

Welcome back for another year of education at Centennial Christian School. We are pleased to offer you a unique Grade 8-12 program with many opportunities. It has been said, "You get out of it, what you put into it!" This statement is very relevant for your experience at school. We trust that our God will allow us to flourish despite an ongoing pandemic and that we will mirror Christ in our relationships and learning. He is God even in a pandemic! Head, Heart and Hands: Learning in and With Community.

As students the **effort** you put into your homework and studying greatly determines your grades on your report cards and provincial tests and exams. The **enthusiasm** you put into school activities determines the success of these exciting programs. The **attitude and hard work** you put into athletics, band performances, art shows and theatre productions determine our success and our ability to achieve our goals. Your **responsiveness** when you make mistakes (which you inevitably will) determines your ability to learn and grow as you go through school. **YOU** are the biggest factor in determining your success at school.

You can grow in your relationship with God this year if you make the effort. It is our goal at Centennial that you would **be inspired** to serve others joyfully, **be motivated** to obey God willingly, and **be led** to give generously. May God bless each of you as you give yourself to service, obedience, stewardship, discipleship and fellowship each day at Centennial.

Sincerely,  
Mr. Edgar Veldman, Principal

## 2. History and Purpose

Last school year Centennial celebrated its 56th year of operation! This year CCS turns 57! The fact that Centennial has 57 years of history is a testimony to God's faithfulness, as well as to the visionary leadership of its founding members, and to the many committed people who have built it into the thriving school that it is today. Their persistence and dedication were driven by the belief that all of life, including education, must fall under the Lordship of Christ.

Centennial began in the 1966-1967 school year (1967 - Canada's Centennial Year!) with students in grades 1 to 7. It has been existence since 1966 when facilities were available for rent from the Christian Reformed Church. Through the donation of land and money and the dedicated work of volunteers, a new facility was built in 1988/1989. Growth and enrollment necessitated further additions in 1990 and 1993. Today, our inter-denominational school accommodates around 210 students from Preschool through Grade 12. In June of 2002 Centennial Christian School celebrated its first ever Grade 12 graduation. To date, twenty-two classes have graduated from Grade 12 at Centennial Christian School.

### Vision Statement:

***Centennial Christian School is a community that is based upon the sovereignty of God and the authority of His Word. Through the redeeming work of Christ and by the power of the Holy Spirit, we are enabled to serve and glorify God in all of life and to uphold the Lordship of Christ in all things.***

***Holding this world view, which recognizes everyone as created in God's image, we seek to support each other in nurturing the unique gifts of all students. Through example and instruction, we equip each student with knowledge, skills, and understanding, challenging them to exercise discernment and stewardship in all aspects of life. We intend the entire learning environment to reflect the diversity and unity of God's creation.***

# 3. Goals for Centennial Christian School

Centennial Christian School is a Christian day school operated by the Terrace Calvin Christian School Society.

The basis of our Society is the infallible Word of God as interpreted in the Reformed creed and standards. A Reformed world and life view is one that recognizes that we must serve and glorify God in all of life and uphold the Lordship of Christ in all things.

Centennial Christian School exists for committed Christian parents who desire to maintain Christian nurture for their children also in their schooling. Parents who are not from a Christian faith background but desire a Christ centered education for their child (ren) may also apply to Centennial Christian School. Through the educational program the school strives:

- a) to prepare the student as God's image bearer for kingdom redeeming service and living.
- b) to help the student see his/her life-task in the context of the kingdom of Jesus Christ.
- c) to show the student the way to total commitment to Christ and the need for His Lordship over his/her life.

The purpose of Centennial Christian School is to assist parents as part of a community in training our children as disciples for works of service in the Kingdom of God.

## **Academic Development**

We want our students to acquire a body of knowledge in Biblical studies, communications, social sciences, physical and biological sciences, mathematics and the arts which will help them understand the structure of God's world and human society.

Our students will develop a comprehensive set of skills which will enable them to communicate accurately with language in an oral and written format, to understand and solve mathematical problems, to comprehend information and ideas presented through words, numbers and symbols, to express themselves creatively in art, music and drama and to be able to observe, analyze, synthesize, evaluate and draw conclusions.

They will develop a strong sense of history, which will help them to better understand the social institutions and traditions shaping our society.

Our students will acquire a set of Christian values and principles, which they can apply to the questions and issues, which they may face in life.

### **Physical Development**

There are two main concerns in defining the physical aspect of a student's life as it relates to school. In the first place, we would like to see our students develop physical strength, skills and gracefulness. They must be physically fit to do the work that God calls them to. Secondly, our students should develop effective patterns of self care. Their patterns of exercise, dress and nutrition reflect their attitudes about themselves. Their bodies are not their own but belong to Jesus Christ and are to be used in His service.

### **Emotional Development**

We want to see our students develop a healthy sense of self worth. They should be proud of themselves, their families, their background, their school, and their church and have the confidence to pursue high goals in academics, physical development and in their vocational choices. They must have the ability to accept responsibility, both for their mistakes and for their accomplishments. We want them to accept others and be sensitive to the needs of the people around them. CCS is a place that encourages students to have fun, to know and experience joy in life, and to effectively deal with life's disappointments.

### **Social Development**

Our students are encouraged to develop manners appropriate to the variety of situations in which they find themselves. They are guided to develop the strength to handle peer pressure with confidence and to stand up for their neighbors throughout the world. They should also be able to accept authority and be responsible when they are in positions of authority themselves. We want our graduates to be able to find their place in the church, community and family, recognizing the legitimacy of these and other social institutions.

### **Resource Development**

The resources of time, money, energy and abilities are gifts of God and fulfill their purpose only when they are used to honor Christ. The ability to set goals and priorities is related to the use of resources. In setting goals, we want students to be wary of the self-indulgent materialism of our time.

### **Devotional Goals**

We want our students to develop habits of regular devotional activities, both personally and in community, thus developing a hunger to know God, to become Christ-like in all aspects of life, and to be open to God's leading.

## **Spiritual Development**

At Centennial Christian School, spiritual development is based on the commitment unifying all aspects of one's life. A student may achieve academic excellence, but if that excellence is not attained with the context of a commitment to Christ, it is ultimately meaningless. We do not see a division between spiritual and physical or secular aspects of life. All aspects of life are spiritual in the sense that they are all directed either to serving the one true God or some false imitation of God.

The spiritual commitment provides the ultimate answers to the basic questions of who and what we are, what is the meaning of life, what are the sources of sin and salvation. The answers to these questions must form the basis for everything we do at Centennial Christian School, and we pray that this will be the basis on which our students live their lives. The answers provided to these questions are what make Centennial Christian School and its students uniquely Christian

### **Summary**

In summary we want our high school students to transform the world they live in as they work at becoming the following:

**Beauty Creators    Community Builders    Creation Enjoyers    Earth Keepers**

**God Worshipers    Idolatry Discerners    Image Reflectors    Justice Seekers**

**Order Discoverers    Servant Workers**

## **4. Student Responsibilities**

Respect is at the heart of relationships at Centennial. That is true not only of social relationships, but of work relationships as well.

### **Healthy Atmosphere**

The atmosphere of the school also consciously encourages learning. Centennial attempts to provide a friendly, relaxed, yet regulated atmosphere for study and for encouraging personal development in Christian living. A minimum of carefully selected regulations encourages studying, respect for others, and personal responsibility.

### **Respect for Students**

Students must treat each other with great respect in and out of class. This respect establishes a learning/working environment that allows each student to develop his or her God-given potential. Politeness and consideration to others are expected of all students. Centennial Christian School is a place that ensures that all students

regardless of their sex, race, religion, culture, sexual orientation and gender identity or expression, enjoy a safe, inclusive and welcoming learning environment.

Romantic relationships should not attract attention (no displaying of affection) nor interfere with the task of learning. They should also reflect Biblical guidelines for such relationships.

## **Respect for Teachers**

Students are expected to respect the learning/teaching environment for the sake of teachers as well. This respect is demonstrated by cooperation and by politeness. In addition, students are asked not to wear hats in assemblies. It is up to individual teachers to grant permission or not to eat food and chew gum in their class. Students must enquire with their subject area teachers in regard to their individual class rules with regards to eating food and chewing gum in class. Water bottles (containing only water) are permitted in class.

## **Clothing/Dress**

Students at Centennial Christian should dress appropriately for school and school-sponsored functions, with emphasis on **neatness, cleanliness, and modesty** that is fitting for a Christian school and what it stands for. It is the purpose of the school to encourage students to develop the ability to make decisions and assume responsibility for their appearance. The cooperation of all parents, teachers, and students will mean having a minimum of rules. We depend on the parents to fully supervise the appearance of their sons or daughters. Although not every home will agree with others, we believe that every home has the responsibility before God to support the common Christian values in dress if children are to live in community with each other. A brief inspection before they leave for school will avoid the necessity of having to phone parents to bring a change of clothes to school.

In any dress code there will inevitably be disagreements in interpretation. The intent is to create a look appropriate for Christian learning, and it will ultimately be the responsibility of the principals and teachers to judge the acceptability of the clothing worn by students.

The following makes up the “dress code” at Centennial Christian School:

- printed slogans or tattoos that refer to alcohol, drugs, offensive music groups, or that bear offensive messages or phrases that are not in line with Christian standards are not permitted
- any clothing which exaggerates one's sexuality is not permitted, i.e., short skirts, short shorts, short shirts, low cut necklines, exposed waistlines, visible underwear and undergarments, etc.
- appropriate footwear must be worn in school. (Safety issue)



## CCS App (highly recommended for high school students)



Our free app is a great way to stay connected with the school community and updated with current events.

**Students:** Use your school email to login to the app. Subscribe to updates from your teachers, school clubs/groups/teams and the school office, and always have up-to-date event calendars and other information at hand.

**Parents:** Stay up-to-date with school news and calendar updates. Contact [development@centennialchristian.ca](mailto:development@centennialchristian.ca) for the **school code** to register as a parent.

### **Other features:**

- Push notifications will keep you updated about school closures and other important news.
- You'll always have your school calendars and student resources on hand and up-to-date.
- Conveniently e-mail, phone, or navigate to the school, or reach the website or social media.
- Spread the word about school events by social media, email or text message.

**How to Get our App:** Search the App Store (Apple) or Google Play (Android) for the free Centennial Christian School app, or visit

[centennialchristian.appazur.com/go](http://centennialchristian.appazur.com/go).

-OR-

If you don't wish to use an iOS or Android device, sign up for email or SMS text notifications at:

[centennialchristian.appazur.com](http://centennialchristian.appazur.com)

### **Notes:**

- If prompted, be sure to allow push notifications.

- Sign in to choose the messages and other information that are important to you:
  - Tap **Sign In** (on the Home tab) and follow the instructions on screen. **Enter your school email address and password.** Parents use own email.
- Choose the Groups tab, then tap the gear icon (top right) to select your Groups.
- To customize how you receive notifications, tap the User Settings icon on the Information tab.

## CCS Wifi and Computer Network Use

High School students have the privilege of obtaining Wifi at the school for their laptop. In order to obtain Wifi, students sign and have parents sign our [Wifi Acceptable Use Policy and Guidelines](#). Failure to follow this policy and guidelines will result in wifi privileges and/or computer network privileged being taken away. Tuesdays are screen free days for students at CCS and laptops use is not permitted during the school day for personal use.

## 5. Timetable

Our high school operates on a weekly cycle. Each day of the week is broken down into five periods for a total of 25 periods in the week. Devotional time for each class is 8:43 – 8:53 a.m. but can go longer if needed. The times for a school day are as follows:

8:40	- Opening bell
8:43	- Homeroom/Devotions
8:53	- Beginning of 1st period
9:55	- End of 1st period
9:58	- Beginning of 2nd period
11:00	- End of 2nd period
11:07	- End of break
11:10	- Beginning of 3rd period
12:12	- End of 3rd period
12:55	- End of lunch
12:58	- Beginning of 4th period
2:00	- End of 4th period
2:03	- Beginning of 5th period
3:05	- End of 5th period (end of school)

There is a three-minute break between each class. Students are encouraged to carry their books required for two class periods. Getting books for your next class may

cause you to be late. Generally, the last Monday of the month will be early dismissal at 2:05 p.m. High School students will have shorter 50-minute classes on early dismissal days.

## 6. Staff for Grades 8-12

Mrs. Diane Leffers	- Home Room 11/12, English 10-12/Chr. Persp/ Math 8/Art 8-12/
Mr. Joshua Kui	- Home Room Gr 10. Science, Math, Physics/
Mrs. Sue Klein	- Band 8-12, - High School Resource Room
Mr. Edgar Veldman	- Principal, Socials 10
Mrs. Ella Ringma	- Assistant-Principal, Math 9, Athletic Director
Mr. Thomas Hartl	- Home Room Grade 8, Active Living 10-12
Mrs. Kelsey Merritt	- Home Room Grade 9, BC First Peoples 12
Mrs. Charlene Brown	- Administrative Assistant
Mrs. Betty Terpstra	- Librarian
Mr. Mark Magee	- Special Education Assistant
Mrs. Karen Menz	- Special Education Assistant
Mrs Crystal Whitford	- Special Education Assistant
Mrs. Jorie Soames	- Special Education Assistant

## 7. Courses – General Requirements

Students enrolled at Centennial Christian School are enrolled as full-time students. Students are required to participate in the entire program for their grade level. At each grade level there are some choices that students make. **Please note that we do not have the option of a student not taking a course and having a free block at the grade 8-10 level.** Although we highly recommend that students take a full course load while at Centennial, students **in Grade 11 may choose to have one free block and students in Grade 12 may choose to have two free blocks.** Grade 11 students must take 7 Centennial taught courses per year and Grade 12 students must take 6 Centennial taught courses per year. Students are encouraged to discuss choices with parents prior to filling out the required Course Selection Sheet. Please keep in mind future plans beyond Grade 9 when making decisions. Many universities and colleges require such things as a second language as part of their entrance requirements. Such information is available from the Grade 8 - 12 guidance coordinator.

### Grade 8

All Grade 8 students are required to take the same core programs of studies. Choices can occur in the Fine Arts block and the Life Skills block.

Bible 8	Science 8
English 8	French 8
Math 8	Fine Arts - Band/Art/Drama
Social Studies 8	ADST 8 - vary each term
Physical Education/Health 8	

## Grade 9

Students choosing not to take French 9 must set up a course of Independent Study with our correspondence coordinator or if need be, take Resource Room 9. Choices also occur in the Fine Arts block and the Life Skills block.

Bible 9	Science 9
English 9	Social Studies 9
Principles of Math 9	ADST 9 - vary each term
Fine Arts - Band/Art	French 9
Physical Education/Health 9	

## The Graduation Program – Grades 10-12

Students in Grades 10-12 have three years to complete a minimum of **80 credits** worth of required and elective courses in order to graduate. All students must take the following **required courses** in order to graduate from Centennial and receive their Dogwood certificate from the Ministry of Education:

### Grade 10

Bible 10  
Composition 10/Lit St. 10  
Socials Studies 10  
Science 10  
Physical Ed/Health 10  
Career Life Education  
Math 10  
Fine Arts 10

### Grade 11

Christian Perspectives 11  
Composition 11  
Science 11  
Math 11

### Grade 12

Christian Perspectives 12  
English St. 12  
Career Life Connections  
BC First Peoples 12

All of the courses listed above are four credit courses. In addition to the required courses listed above student select at minimum **28 elective credits** from a wide variety of course offerings. While in Grade 12, students must take at least four Grade 12 level courses in order to graduate.

## Theatre Arts 10 – 12

Theatre Arts is a course at Centennial that students may choose to take outside of our daily schedule. Students who choose to take Theatre Arts at the Grade 10-12 level will receive full credit if they are committed to the annual school play and put in the necessary hours meet learning outcomes needed for course credit. Generally, the school play involves a large time commitment from January until the beginning of May. Choosing Theatre Arts does not necessarily mean a cast role in the school play as all students must audition for parts in the play. Students may receive course credit through their involvement in stage production, technical support, prop construction, set design, play promotion, etc.

## Career Life Connections (Graduation Transitions)

Replacing Graduation Transitions is a new course called Career Life Connections. Students at Centennial will complete the Career Life Connections capstone project in a Senior Presentation evening.

All students must complete the following in order to graduate:

- Personal Health - maintain a personal health plan and participate in at least 150 minutes per week of moderate to vigorous physical activity, in addition to PE/Health 10.
- Community Connections - participate in at least 30 hours of work experience and/or community service and describe what was learned.
- Career and Life - complete a Capstone project and present significant accomplishments.

## **8. FINAL YEAR END EXAMS**

Grade 8/9 – It is up to grade 8 and grade 9 subject area teachers to determine whether to give a final exam or final project in their class at the end of the year.

All students in Grade 10 will have school exams in the following courses:

Science 10	Graduation Numeracy Assessment
English 10	Graduation Literacy Assessment

Students in Grade 11 will have school exams available in the following:

English 11	Math 11
Environmental Sci 11	Chemistry 11
Physics 11	

Students in Grade 12 will have the following school Exams:

Chemistry 12	Math 12
Anatomy and Physiology 12	Physics 12
BC First Peoples 12	
English 12 - Graduation Literacy Assessment	

All Grade 12 students will write a final exam for the academic courses listed above.

School exam weighting will be determined by the teacher but will be up to 25% of the final grade. Provincial exams in Grades 10 and 11 are worth 20% of the final grade. Provincial exams in Grade 12 are worth 40% of the final grade. The Grade 8 - 12 exam schedule will look like this:

Exam #1	9:00 a.m. - 12:00 p.m.
Lunch and study time	12:00 p.m. - 1:00 p.m.
Exam #2	1:00 p.m. - 4:00 p.m.

All students must stay in the exam room for at least one hour. Maximum stay is three hours. Students who finish early may go to the designated study room or go for lunch.

## 9. Distance Education/Online Courses

Students who do not take French in Grades 9 and 10 are required to take a Distance Education/online course unless they are receiving learning assistance. Students in Grades 11 and 12 may choose to take Distance Education/online course in areas Centennial Christian School does not offer courses.

The BC Online School has a wide variety of courses from which to choose.

Students in Grades 9 and 10 taking Distance Education/online courses will be supervised but must expect to do the work themselves without much help. All students taking correspondence or online courses will meet with the school's distance education coordinator the first week of school to register and set-up a schedule. Failure to complete the course by the designated date will result in forfeiture of the school required down payment required for Distance Education.

## 10. Student Lockers

1. Centennial Christian High School provides school lockers for all students during the school year. You agree to keep only your personal belongings in the locker. You also agree not to keep anyone else's belonging in your locker. You **must** use a combination lock provided to you by the school. Loss of your lock results in a \$15.00 fine at the end of the year. You must take care of your locker – do not scratch the painted surface inside or out.
2. We have a zero-tolerance school lockers policy at Centennial. You cannot keep any of the following in your locker:
  - Illegal drugs or drug paraphernalia
  - Marijuana or Marijuana products/paraphernalia
  - Vaping devices or vaping products
  - alcohol
  - stolen property
  - anything that could be used as a weapon
  - anything deemed by the school or police to be a danger to students
  - anything that is illegal to possess.
  - offensive or ungodly posters, pictures or slogans.However, you are permitted to keep prescription drugs in your locker if your doctor has prescribed those drugs for your personal use.
3. Even though students put a lock on their school locker, they should not have an expectation of privacy for their locker. Lockers are property of Centennial. Centennial has the right to open, search and inspect your school locker without notice to you, if Centennial has reasonable grounds to believe that you have anything listed above in section 2 in your school locker.

4. If we search your locker and a teacher finds anything listed above in section 2 in your locker, we may seize those items and use them as evidence against you for school discipline. Centennial staff may give those seized items to the Royal Canadian Mounted Police (RCMP) for possible criminal investigations.

## 11. Student Guidelines and Expectations

a. Leaving the grounds - students in Grades 8 - 10 may leave the school grounds at noon after parents have signed a consent form at the beginning of each school year. Students who have parental permission to leave the school grounds must sign out in the office before going. Students in Grades 11 and 12 must sign out at the front office. It is then your responsibility to be back on time for your next class (see late policy). Failure to check out with your teacher will result in the loss of the privilege to leave the school grounds. Students in Grades 8 - 12 must sign out in the office when leaving school during the school day. When leaving school please show respect for other people's property. Conduct yourself of the school grounds well as you represent our school, our God, and our community.

b. Students who wish to drive other students to school or to school functions throughout the day will be required to sign a permission slip at the office. High school students driving to school are required to park in the parking lot by the high school entrance on the west side. Students who hope to travel as passengers in other students' vehicles must return, to the office, a permission slip signed by their parents. Students who are driving to school are reminded to enter and exit the school parking lot in a safe and quiet manner. Failure to do so will result in a warning and possible loss of parking privilege.

c. Homework assignments will vary from day to day, students are responsible for reviewing, studying and completing assignments. You should expect to be doing homework on a regular basis. We make the following suggestions for amounts of homework time:

Grade 8/9            5 - 10 hours per week

Grades 10           7 - 12 hours per week

Grades 11 and 12 7 - 15 hours per week

If you find that, on average, you are doing more work than this please talk to one of your teachers or the principal. You can be asked to stay after school at the teachers' discretion to complete homework that is not completed.

d. Agenda Planners are available to be pre-ordered and purchased from the school this year. The student handbook will be available on Teams and through the school app for all students.

e. **Students must bring a charged laptop to school each day. Cell should not be brought to school as they are not permitted to be used. If a student travels to school with a cell phone for safety reasons it must be in their backpack or bag as they walk in the school and may not be taken out at anytime during the school day including breaks and at lunch. It may be used to communicate with parents for rides, etc. after school at 3:05pm.** Students who are seen with a cell phone before 3:05pm will have it confiscated and a parent will be required to pick it up from the school.

In order to encourage more community building, Tuesdays are screen free days and students may not be on their laptops before school and at breaks. All students wishing to have access to our school computers and student Wi-Fi must sign the CCS computer Acceptable Use Policy (AUP) as well as agree to and sign our Bring Your Own Device (BYOD) responsible use guideline form.

f. food/drinks – lunch should be eaten in the homeroom classrooms or at the high school tables and garbage placed in the proper containers. **Energy drinks are not permitted at CCS** as they are considered a caffeine overdose. You may not eat or drink during class or in the hallways, unless the teacher has made these arrangements. Gum may be restricted at the discretion of the teacher.

g. hallways - when using the hallways during class time you must walk quietly and without talking so as not to disturb other classes.

h. Arrival and Dismissal - unless you have made prior arrangements you should arrive no earlier than 15 minutes before school. Teacher supervision does not begin until then. When arriving or leaving use your designated entrance. After school you should leave for home unless you have an after-school activity, or you are required to remain behind by a teacher.

i. Smoking, vaping, non-prescription drugs, marijuana and alcohol are not permitted on the school grounds or at any school related functions (related policy available upon request). The first use of illegal drugs or alcohol will result in a one-week suspension.

**Suspension:** A student suspended from school must complete all the missed work but will receive zeros for his/her grades on it all, including on any test and quizzes. He/she must make arrangements with peers to find out what work has been done and to receive any notes. (Teachers will not be expected to provide work to suspended students.)

**Appeals:** A Discipline Committee decision may be appealed in writing to the Board within ten days. Any decision made by the Board would be the final decision without further appeal.

j. You must not share over-the-counter drugs such as aspirin at any time. If you need this type of medication, you should get it from your parents

k. Sexual Harassment - includes making unwelcome sexual advances, engaging in improper physical contact, making improper sexual comments, or



otherwise creating an intimidating, hostile, or offensive educational learning environment. All students and all school employees are expected to conduct themselves with respect for the dignity of others. If you have concerns about the nature of any conduct or physical contact by an adult employed by the school, fellow student, or by a member of the public, you should immediately report this concern to the principal, vice principal or other teacher. You are encouraged to report any conduct that makes you feel uncomfortable, is bothersome, or is contrary to a stable learning environment.

l. Visitors - all visitors at lunch time (after 12:12 pm only) , including former students, must identify themselves at the office and may visit the school at the discretion of the administration. All student guests must check in at the front office and receive a guest pass (available at the school office) upon entering the school and all guests must leave at 12:55 p.m. Normally, students should ask permission of the administration the day before a visit. In addition, visitors must remain with their host throughout the visit and ensure they are following the school rules and policies. Visitors are restricted to the two high school lobby areas.

m. Intramurals - the gym is open three lunch breaks a week for any high school student wanting to participate in the activity organized by the noon hour gym supervisor. Students in grades 8 and 9 may be required to come to the gym on their non-PE days for 30 minutes of DPA (Daily Physical Activity)

n. Athletics - Centennial Christian School is a member of the Northwest Zone Athletic Association and BC School Sports. The Athletic Program operates as an extension of the school's educational curriculum. It strives to guide you through experiences which will help you learn the basic objectives of being a disciplined Christian athlete. Participants are stimulated to glorify God through sports and movement, pursue excellence, enjoy competition, and improve their skills and overall self-worth. Travel fees are required from students who are on teams that travel throughout our zone. These fees must be paid before the team's first tournament. Athletics at Centennial Christian School are also designed to initiate school spirit and provide an enjoyable active outlet for you to participate in the following team and individual sports:

Fall Sports (September to November):

Boys and Girls Cross Country

Boys and Girls Volleyball

Winter Sports (December to March):

Boys and Girls Basketball

Boys and Girls Badminton

Spring Sports (March to June):

Track and Field

## 12. Extra Curricular Activities Policy

Extra-curricular activities are an important part of a school program. They enhance the school community and the student's experience in the school community. Nevertheless, the school has a responsibility to help students maintain a level of achievement in school subjects compatible with their potential and ability. Since participating in an extra curricular activity is a privilege, students must meet a number of requirements in order to take part in this privilege. If the requirements are not met, parents will be contacted, and the privilege may be taken away for a minimum of two weeks.

Activity Requirements:

- i) A student participating in an extra curricular activity is to be courteous to others and is to behave in an exemplary manner during the course of the activity. In the activity, a true Christian character, a positive attitude, and a willingness to encourage and upbuild others must be evident.
- ii) If the above requirements are not met, the supervising teacher may suspend the participant from the activity, depending on the incident in question. The severity of the suspension will be determined by the principal and teacher of the activity.

General Academic/Behavior Requirements

Specific discipline/academic concerns may result in a student's privilege to participate being taken away. This is a decision made by the principal and teachers involved. In extreme cases, a discipline committee may make the decision.

- i) Students with two or more failures in any two given courses will be dropped from their extra-curricular activity(ies). Subject area teachers will be responsible to arrange a meeting with the principal and supervising teacher if this requirement is not met. Parents, then will be contacted by the supervising teacher in regard to participating status.
- ii) Incomplete homework assignments and failure to complete/or hand in assignments indicates both lack of effort and lack of achievement. This will result in the privilege of participation to be taken away immediately, as well as a two-week suspension upon completion of the assignment.
- iii) The possibility exists for exceptional status being given to students who show conscientious effort in their schoolwork, but are unable to meet the academic expectations as determined by staff.
- iv) Regardless of a student's academic standing there must be evidence of good effort in all subject areas. Marks of I's (improvement needed) and U's (unsatisfactory) in effort, may prevent the student from participating.
- v) Staff members are expected to keep the supervisors of extra-curricular activities informed of students who are having problems in their courses. They should also keep the parent(s)/guardian(s) posted about the difficulties. In turn, extra-curricular leaders are responsible to make lists of students participating in the activity and posting these in the designated area in the staffroom.

# 13. Attendance and Late Policy

Attendance/lateness - regular and punctual attendance is expected at all times and is vital for successful performance in schoolwork. The homework teachers assign after an absence will not make up for the absence from class, since most of a student's learning is gained from teacher instruction and class dialogue. Daily assignments are the student's response to the lesson that day and are not the lesson itself.

Attendance will be taken each class period. Teachers will enter attendance on the school record system. If you will be absent, please inform the school before 8:50 a.m. on the day of the absence (see late policy). All absences must be explained through either a phone call or a note. Regardless of the method of notification, a note must be given to the secretary on the day a student returns. For extended planned absences written notification is required before the absences.

Absences will be recorded as either excused or unexcused. An excused absence includes days missed due to illness or doctor/dentist appointments. An unexcused absence includes absences for any other reason.

**For absences other than illness, the teacher is not required to spend large amounts of time on preparation of lessons and individual instruction. Tests and quizzes given during a student's unexcused absence may not be available for a returning student to write. Teachers may make allowances in specific situations, or a student may have earned a zero as a result of work not completed. Parents who remove students for reasons other than illness should be aware that learning and grades may be affected. If a prolonged absence is unavoidable, it is the parents' responsibility to keep the student from getting so far behind that resumption of schoolwork is difficult and frustrating.**

## Late policy and procedure:

Should you be late you must go into the office and get a late slip. Any time you leave school during the day you must sign out at the office. Upon return you must sign in again.

Unexcused lates:

- 1st - student and teachers are informed.
- 2nd - warning, verbal
- 3<sup>rd</sup> - parents are informed and student serves 45-minute detention the next day in study hall.
- 4<sup>th</sup> - One 45-minute detention - parent informed/student may no longer leave the school.
- 5<sup>th</sup> - parents informed – Three 45-minute detentions after school - takes place the next three days.
- 6<sup>th</sup> - parents informed - In school suspension - takes place the next day. Teachers bring work following their class and as they have time.

7<sup>th</sup> - suspension until further meeting with parents.

Students skipping a class will go straight to point 5.

Note: At the beginning of each 10-week term, students will start with a "clean slate"; "lates" accumulated during the preceding term will be forgiven.

**Detentions will take priority over part time jobs, rides home or extra-curricular activities.**

## 14. Study Hall (Homework Club)

In order to promote a disciplined approach to homework completion and its direct correlation to success in school, CCS Study Hall will begin the second week of school and carry through until final exams in June. Study Hall will be mandatory for students in Grades 8-10 who did not complete their homework required for one or more of their classes. Students with incomplete homework must report to the Study Hall room at 3:15pm sharp and will be dismissed at 4:00pm. Teachers will monitor this quiet work environment and students must quietly work on homework during the entire time in Study Hall regardless of whether they completed their incomplete homework before or during Study Hall. Students are highly encouraged to avoid taking part time shifts immediately after school as Study Hall takes precedence over work, school sports, etc. Study Hall does not run on Friday and if you are not finished your homework on Friday you will be put on the Study Hall (Homework Club) list for the following Monday.

## 15. Student Scholarships

Every year Centennial's Scholarship Committee will be offering a variety of scholarships to our graduating students who plan on pursuing a post secondary education. Grade 12 students must fill out an application form with the career counselor to be eligible for these scholarships. The following is a list of some of the scholarships that were given out to last year's graduates:

### **C.C.S. School Board Scholarship - \$750.00**

The C.C.S. School Board Scholarship will be awarded to the graduating student who best combines the school goals with respect to Christian direction, social responsibilities, and academic scholarship.

### **C.C.S Staff Discipleship Scholarship - \$750.00**

The C.C.S. Staff Discipleship Scholarship is given annually by the staff of Centennial Christian to a student who strives to uphold the Lordship of Christ in all things and demonstrates the desire to serve God, encourage others, and exercise discernment in all aspects of life.

### **The Trevor John Bandstra Memorial Scholarship - \$750.00**

The Trevor John Bandstra Memorial Scholarship will be given in memory of Trevor John Bandstra, a student of CCS from K-8. Trevor was a passionate individual full of life and love for our Lord Jesus Christ. The Trevor John Bandstra Memorial Scholarship will be given to a student who is pursuing post-secondary studies, is active in school and community events, and who has demonstrated empathy and a heart for those in need.

#### **Heart and Hands Scholarship - \$750.00**

The Heart and Hands Scholarship will be awarded annually to the graduating student who has chosen to become involved in Heart and Hands events and/or has gone above and beyond in volunteering his/her time in events and/or clubs that benefit the entire school community.

#### **Academic Excellence and Commitment Scholarship - \$500.00**

The Academic Excellence and Commitment Scholarship will be awarded to the graduating student who has dedicated himself or herself to academic excellence in school and through determination and hard work has taken on difficult challenges and has succeeded.

#### **Mrs. V.A. Lindsay Memorial Scholarship - \$500.00**

In memory of Dr. Davis Lindsay's grandmother who generously supported his university education, this scholarship will be awarded to a student who have pursued the Fine Arts at CCS and preference will be given to students pursuing a post-secondary education.

#### **Lindsay Family Scholarship - \$300.00**

This scholarship will be awarded to a student who took on leadership opportunities while attending CCS and who demonstrated kindness, gentleness, humility, and self-sacrifice while leading.

#### **The Mantel Foundation Scholarship - \$1000.00**

The Mantel Foundation Scholarship is given in honour of Jacob and Grace Mantel, two of the original founders of the "Terrace Calvin Christian School Society." Jacob and Grace Mantel owned and operated a market garden and flower sales business on the land on which Centennial Christian School is situated. The scholarship is also given in memory of Rosalie Vis, one of the first students to graduate from Centennial and Jane Mantel, an active committee member dedicated to the vision of Centennial Christian School. The Mantel Foundation Scholarship will be given to the graduating student who will immediately continue to pursue his/her education at an accredited Christian college or university. (If more than one student qualifies the one who has attended Centennial Christian School the longest will receive the scholarship.)

#### ***The Kumpolt Family Service and Sacrifice Scholarship - \$300.00***

The Kumpolt Family Service and Sacrifice Scholarship will be given to a student who has served their community and has sacrificed his/herself for the sake of others. Preference will be given to students who plan on continuing his/her education in an area that will serve others by nurturing their emotional, physical or educational needs. The recipient will have been active within the school community by participating in sports, drama and other school activities.

### **The Curt Tuininga Memorial Scholarship - \$750.00 –**

The Curt Tuininga Memorial Scholarship will be given annually to the graduating student who looks for, finds and contemplates the grace notes of his/her daily life while displaying kindness, generosity and acceptance of others. The recipient of the Curt Tuininga Memorial Scholarship will be deeply rooted in their faith, revel in life and share a message of hope through humility while being able to laugh with others and at oneself.

### **The MESH Scholarship - \$750.00 –**

The MESH Scholarship is named after the grandchildren of Mrs. Vicki McQuade and in memory of Mrs. Vicki McQuade, a teacher at Centennial Christian School from 1987-2005. The MESH Scholarship will be awarded to the graduating student who is hard working, committed, and intends to enroll in any post-secondary program. The recipient of the MESH Scholarship will have clearly identified the impact Centennial Christian has made on his/her daily walk with our Lord and Saviour.

### **The Voogd Family Theatre Arts Scholarship - \$500.00**

Frank and Jo-Anne Voogd, former staff members of CCS, wish to celebrate the creativity students have as image-bearers of our Lord. The Theatre Arts Scholarship will be awarded to a graduating student who was wholeheartedly engaged in, and challenged by, the rehearsal and performance aspects of the annual high school theatrical productions. This person enthusiastically participated in warm-ups, strove to carry out his/her role and responsibilities with passion, and sought to build community on and off the set. This scholarship acknowledges the recipient's personal growth and dedication and seeks to encourage his/her desire to honour our creative God as he/she pursues post-secondary studies.

### **Mike and Lynn Whelpley Memorial Scholarship - \$750.00**

The Mike and Lynn Whelpley Memorial Scholarship will be awarded to a hard-working graduating student who has approached his/her schoolwork with diligence and hard work and has chosen to become actively involved in school events. Mike was passionate about photography and a master boatsman who loved fishing while Lynn worked in the legal profession here in Terrace. Preference will be given to a student who loves the outdoors and loves to explore God's creation. The recipient will be an earth keeper having demonstrated stewardship and responsibility while exploring the Northwest rivers, trails and wildlife.

\*\*\*\* and many other scholarships given out annually \*\*\*\*

# 16. Plagiarism and Cheating

## How Can Students Avoid Plagiarism?

To avoid plagiarism, you must give credit whenever you use:

- another person's idea, opinion, or theory.
- any facts, statistics, graphs, drawings - any pieces of information - that are not common knowledge.
- quotations of another person's actual spoken or written words.
- paraphrase of another person's spoken or written words; or
- when quoting 3 or more words from any source, quotation marks must be used, and quote acknowledged.

## Cheating and Plagiarism:

Plagiarism is the act of appropriating the literary composition of another author, or excerpts, ideas, or passages there-from, and passing the material off as one's own creation. Plagiarism is the false presentation of someone else's writing as one's own. We are called to be honest and to be people of integrity. Producing work that is not your own and/or not giving appropriate credit (i.e., citing) is a serious offense.

- Consequences are meant for all classes in which cheating, and plagiarism occurs.
- For all grades, cheating on tests and assignments will result in a zero and a Discipline Notice.

## Plagiarism

### Grades 8/9

- First offence--redo for credit, and a phone call home.
- Second offence--receive '0', redo for no credit, Discipline Notice.

### Grades 10

- First offence--receive '0', redo for no credit, and Discipline Notice.
- Second offence--receive '0', redo for no credit, Discipline Notice

### Grades 11/12

- First offence--receive '0', Discipline Notice
- Second offence--receive '0', Discipline Notice, the student may forfeit course credit.

# 17. Core Values

Core Values (group norms) are pillars that support the Mission (***Head, Heart and Hands: Learning in and With Community***) as we pursue our Vision (see pg 4). You can think of Core Values as pillars that describe how Centennial Christian School wants life to be on a day-to-day basis at school while we

pursue our mission and vision. We invite and expect all students and adults at Centennial Christian School to live into the following Core Values:

**Community of Grace** - We are united in our diversity as we love one another and our Lord by giving and receiving grace.

**Identity in Christ** - We are transformed by the Holy Spirit as image bearers of Christ, empowered by and dependent on God.

**Servant Heart** - We serve each other as we give of our time, resources and energy with humility and gratitude, experiencing life in all its fullness.

**Stewardship** - We passionately use and care for God's abundant blessings, including our individual gifts as we pursue excellence and discernment.

## 18. Early Dismissal Bell Schedule

The last Monday of every month is early dismissal at Centennial Christian School K-12 classes. Our high school schedule operates on shorter class periods on early dismissal Mondays (50 minute classes) with a modified bell schedule as follows:

### High School Early Dismissal Bells (50-minute classes)

Period 1	8:53 – 9:43am
Period 2	9:46 – 10:36am

### Seven Minute Break

Period 3	10:46 – 11:36am
Period 4	11:39 – 12:29pm

<b>Lunch</b>	<b>12:29 – 1:12pm</b>
--------------	-----------------------

Period 5	1:15 – 2:05pm
----------	---------------



# Tentative 2023/2024 School Calendar

## Centennial Christian School - Terrace

August 25, 2023

- |  |   |
|--|---|
| <b>August 21, Monday</b>                       | - Office opens 8:00 am all week   |
| <b>August 28, Monday</b>                       | - First day for teachers 8:30 a.m.  |
| <b>September 5, Tuesday</b><br>dismissal       | - First day of school – 11:00 a.m.  |
| <b>September 6, Wednesday</b>                  | - First full day of school  |
| <b>September 8, Friday</b>                     | - Preschool first day<br>- Welcome BBQ – 4:30pm<br>- New Member Evening – 6:30 p.m.                   |
| <b>September 13, Wednesday</b>                 | - Parent/Teacher Night Meeting – 6:30pm   |
| <b>September 28, Thursday</b>                  | - Early Dismissal – 2:05 p.m.   |
| <b>September 29, Friday</b>                    | - Orange Shirt Day (school)   |
| <b>October 2, Monday</b>                       | - National Day for Truth and Reconciliation Observance – NO SCHOOL                                    |
| <b>October 9, Monday</b>                       | - Thanksgiving Day – NO SCHOOL  |
| <b>October 17, Tuesday</b>                     | - Midterm Reports for High School   |
| <b>October 20, Friday</b>                      | - Pro-D – NO SCHOOL   |
| <b>October 23, Monday</b>                      | - Photo Day – Individual and Class photos   |
| <b>October 26, Thursday</b>                    | - Early Dismissal 2:05 p.m.   |
| <b>November 9/10, Thur/Fri</b>                 | - Teacher's Conference – NO SCHOOL  |
| <b>November 13, Monday</b>                     | - Remembrance Day – NO SCHOOL   |
| <b>November 17, Friday</b>                     | - H.S. Report Card #1   |
| <b>November 22, Wednesday</b><br>NO SCHOOL K-7 | - Report Card writing Elementary teachers   |
| <b>November 27, Monday</b>                     | - Gr 8-12 Parent Teacher Interviews   |
| <b>November 28, Tuesday</b>                    | - Gr 8-12 Parent Teacher Interviews<br>- No school for Gr 8-12 students<br>- Society meeting – 7:30pm |
| <b>November 30, Thursday</b>                   | - Early Dismissal   |
| <b>December 1, Friday</b><br>distributed       | - Report Card #1- K-7 report card   |
| <b>December 4, Monday</b>                      | - K-7 Parent/teacher interviews evening   |
| <b>December 5, Tuesday</b><br>SCHOOL K-7       | - K-7 Parent/teacher interview – NO   |
| <b>December 7, Thursday</b>                    | - H.S. Christmas Banquet  |
| <b>December 14, Thursday</b>                   | - Early dismissal 2:05 p.m.   |
| <b>December 13/14</b>                          | - Christmas Concert/Program<br>- Band Concert   |
| <b>December 15, Friday</b>                     | - Last Day before Christmas break   |
| <b>December 28/29</b>                          | - Alumni Volleyball Tournament ?  |
| <b>January 2, Tuesday</b>                      | - First Day back after Christmas break  |
| <b>January 24/25</b>                           | - Grade 11-12 Exams   |
| <b>January 25, Thursday</b>                    | - Early Dismissal 2:05 p.m.   |

<b>January 26, Friday</b>	- H.S Semester Break No School Gr 8-12
<b>February 2, Friday</b>	- H.S. Report Card #2
<b>February 16, Friday</b>	- Pro D Day – NO SCHOOL
<b>February 19, Monday</b>	- Family Day – NO SCHOOL
<b>February 21, Wednesday</b>	- Anti Bullying/Pink Shirt Day!
<b>February 29, Thursday</b>	- Early Dismissal 2:05 p.m.
<b>March 12/13, Tues/Wed</b>	- Parent/Student/Teacher Conferences
<b>March 14, Thursday</b>	- Midterm Reports for High School
	- Early Dismissal
<b>March 15, Friday</b>	- Report Card #2 - K-7
	- Last Day of school before Spring Break
<b>March 16- April 2</b>	- Spring Break – No School
<b>March 29, Friday</b>	- Good Friday
<b>April 1, Monday</b>	- Easter Monday
<b>April 3, Wednesday</b>	- First day back after Spring break
<b>April</b>	- HS Trip - ?
<b>April 18, Thursday</b>	- H.S. Report Card #3
<b>April 19, Friday</b>	- CEBC Northern Teacher Conference Houston – Pro D – NO SCHOOL
<b>April 25, Thursday</b>	- Early Dismissal 2:05 pm
<b>April 27, Saturday</b>	- Centennial Spring Classic
<b>May 10, Friday</b>	- Theatre production - ?
<b>May 11, Saturday</b>	- Theatre production - ?
<b>May 14-21</b>	- Grad trip ?
<b>May 20, Monday</b>	- Victoria Day – No School
<b>May 25-30</b>	- Haida Gwaii trip ?
<b>May 28, Tuesday</b>	- School Society Meeting 7:30 p.m.
<b>May 30, Thursday</b>	- Early Dismissal 2:05 p.m.
<b>June 10, Monday</b>	- Grade 10 Graduation Assessments
<b>June 14, Friday</b>	- Grade 12 Graduation
<b>June 14, Friday</b>	- Last Day of Regular Classes – HS
<b>June 17, Monday</b>	- Exam Review-morning, Study-afternoon
<b>June 18/19, Tues/Wed</b>	- Grade 8-12 Exams
<b>June 20, Thursday</b>	- Early Dismissal
<b>June 21, Friday</b>	- Last day of school and final assembly –
noon dismissal	
<b>June 24, Monday</b>	- Report Card writing day
<b>June 25, Tuesday</b>	- Curriculum Dev Day
<b>June 26, Wednesday</b>	- Clean-up Day – ALL STAFF
<b>June 27/28, Thur/Fri</b>	- Final Report Card Pickup

2024/2025

<b>August 19, Monday</b>	- Office Opens
<b>August 26, Monday</b>	- First Day back for teachers
<b>September 3, Tuesday</b>	- First Day of School – 11:00 dismissal
<b>September 4, Wednesday</b>	- First full day of school